




MAY 15, 2023

FAQ DOCUMENT
ONLINE SYSTEM FOR REDTEMBER





HOW TO GUIDE

<https://fundraise.rmhc.org.au/event/redtember2023/home>

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Click on the Register Now button.



The system is setup to enable registrations as:

- Individuals
- And to also be able to create a team (ie: schools, groups)

At the create account page (Personal Details) enter your:

- First and Last name
- Email address
- Create your password

[Create Account](#) [Already have an Account](#)

Personal Details

First Name *	Last Name *
<input type="text"/>	<input type="text"/>
Email Address <small>Please provide a valid email</small>	Password* <small>This is a required field</small>
<input type="text"/>	<input type="text"/>

Join or Create a Team

No Thanks	Join	Create
-----------	------	--------

[Next Step](#)

If you are not creating a team, click No thanks at Join or Create a team

Join or Create a Team

No Thanks

Join

Create

Next Step

Click Next step.

CREATE ACCOUNT ✓

CREATE YOUR PAGE

TEAM DETAILS

OPTIONAL DONATION

Fundraising Page

Create Your Page

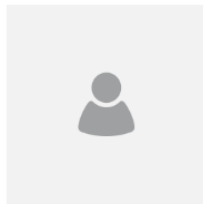
No thanks

Fundraising target

\$ 100

Add a personal image, title and description

These will be displayed on your fundraising page. Don't worry you can change them at anytime.



Profile Image

Redtember

Fundraising for RMHC Central West, to support families with seriously ill kids and high risk pregnancy mums.....

You are now at the Create Your Page step. We encourage everyone registering to create your fundraising page. This enables you to share your page to help with the fundraising.




Ronald McDonald
House Charities®
Central West NSW

Here you can:

- Add a photo for your page.
- Add some information on why you are fundraising.

Add a personal image, title and description

These will be displayed on your fundraising page. Don't worry you can change them at anytime.



Redtember

Fundraising for RMHC Central West, to support families with seriously ill kids and high risk pregnancy mums.....

Last year my friends youngest was very unwell and in hospital, and the family stayed at RMHC, which is so very close to the hospital. This charity is close to my heart!

Profile Image

The option to create a team is provided again. If you are not creating a team, ensure No thanks is highlighted and click Skip, and then click Skip again.

Create or Join a Team

No Thanks	Join	Create
-----------	------	--------

Next Step

[Skip](#)

Start your fundraising with a personal donation? If yes, enter the amount and then click Next, or click NO thanks.

Kickstart your fundraising with a personal donation

Donation Amount

Next

No Thanks

If yes, follow the prompts for the payment

Summary

♥ Donation

\$1.00

Payment Options

Name on Card *

Card Number *

Card Expiry *

CVV Number *



I'd like to make a donation and help cover fees so that more funds go towards helping keep families together.
This will add \$0.06 to your payment.

Process Payment

Back

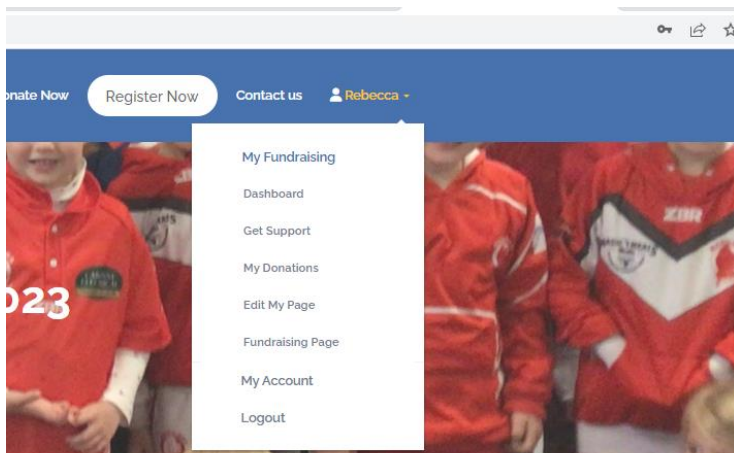
If you have selected No thanks, you will now be registered, and your name will appear at the top right of the screen.



An email will be sent to your email address, with information to assist you and the link to share with your friends and family to help raise funds.

When you click on your name, you will be able to access your page and see the following areas:

- Your dashboard
- Get support (invite people to donate)
- My donations
- Edit your page.
- View your fundraising page and create updates and add photos.



MHC Central West NSW.

Register a Team

To create a team as a part of the registration process, after your have entered your personal details, at the Join or Create a team, click Create.



Ronald McDonald
House Charities®
Central West NSW

First Name *	Rebecca	Last Name *	Walsh
Email Address *	rebecca.walsh2@icloud.com	Password *

Join or Create a Team

No Thanks	Join	Create
-----------	------	--------

Team Name

Fundraising Target *

\$ 200

Allow anyone to join my team

Yes	No	This will add a join button on your team page allowing anyone to join your team
-----	----	---

Next Step

Create your team's name and set your fundraising target.
Leave the setting of allow anyone to join my team as a yes.

Join or Create a Team

No Thanks	Join	Create
-----------	------	--------

Team Name

Fundraising Target *

\$ 500

Allow anyone to join my team

Yes	No	This will add a join button on your team page allowing anyone to join your team
-----	----	---

Click Next


Then finish creating your page – add your personal information and set your own target.

Click Next step.

Add your team photo, Page title and message.

Add a team image, title and description

These will be displayed on your fundraising page. Don't worry you can change them at anytime.



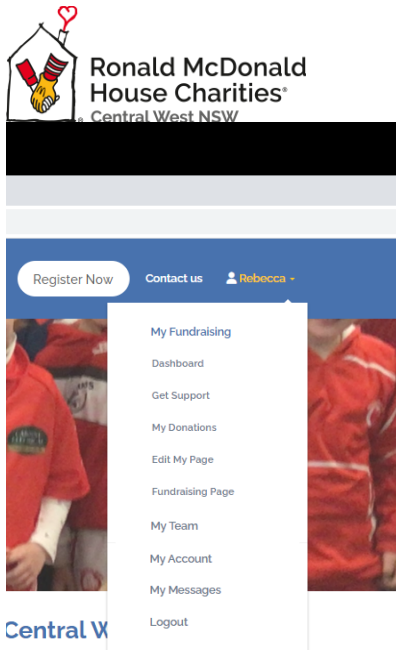
Profile Image

Page Title & Message

Click Save changes.

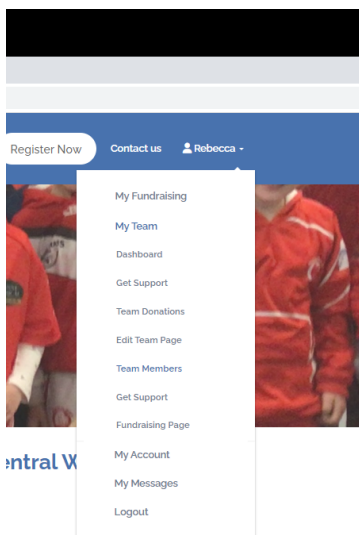
You may then kickstart your fundraising with a donation.

Or click No thanks.



d's recovery with illness or injury.
 e free accommodation for rural and regional

As you have now created a team, under your profile you will be able to access My team.



ecoverly with illness or injury.
 ee accommodation for rural and regional

Here you can:

- Access your team dashboard.



Ronald McDonald
House Charities®
Central West NSW

- Get support (donations)
- See the team donations.
- See your team members.
- Invite people to access your team.

Joining a team

People can register and join a team.

In the registration process, when you start to type the name of the team, it will appear in a drop-down list to select and join.

CREATE ACCOUNT CREATE YOUR PAGE TEAM DETAILS OPTIONAL DONATION

Create Account [Already have an Account](#)

Personal Details

First Name * Last Name *

Mary Smith

Email Address * Password *

rebecca.walsh@gmail.com

Join or Create a Team

No Thanks **Join** Create

cowra

RMHC families_Cowra

Select the team and click join.

Join or Create a Team

No Thanks **Join** Create

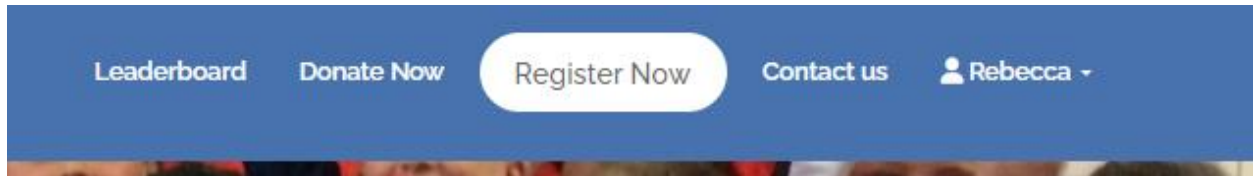
RMHC families_Cowra

Joining RMHC families_Cowra
[Cancel](#)

Join

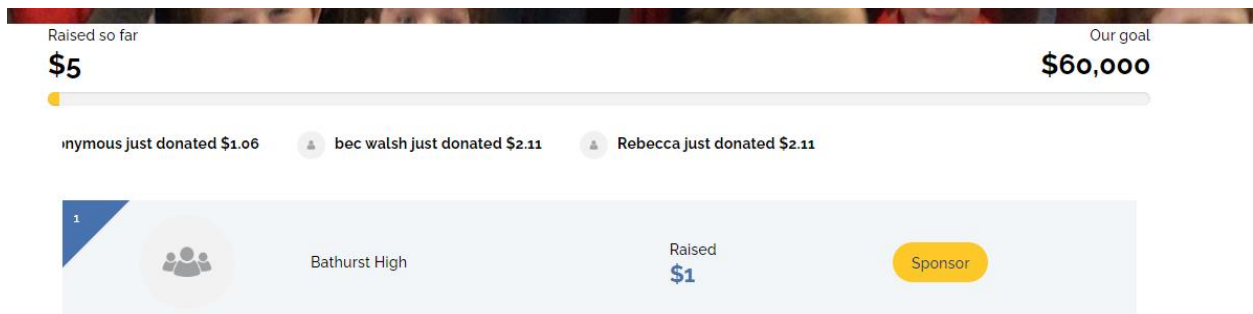
Continue following all the registration steps.

Click on the leaderboard to see the status of the fundraising.



Here you will be able to see the following:

- What has been raised against the target.
- Recent donations
- Leaderboard
- You can also select a team to sponsor.



Donate Now

There are multiple ways to donate:

- Locate the team you wish to sponsor (see the Leaderboard section of this guide)
- Donate as an individual or organization. To do this click Donate now.



Donate Now

For every \$1 invested \$3.60 of social and economic value is created by RMHC (RMHC SROI Report 2020).

We keep families together and close to the care their child needs.

When a child is diagnosed with a serious illness, it can have a devastating effect on families. On top of the uncertainty and fear, there's added stress for families who don't live close to the medical care their child needs.

In the words of one of our families:

"RMH is an absolute godsend for families out of their home environment and thrust into a situation that is stressful and emotionally draining. Staff at RMH are like a big hug when you really need one!"



Please select a donation amount

From the donate now screen either select one of the donations \$ handles or type in the amount you wish to donate



Please select a donation amount



\$37

Helps us keep our house stocked with essential food and household items



\$52

Helps provide two families with toiletries, linen and transport to and from hospital



\$138

Your donation covers a nights accommodation for a family

\$ Other Amount

Donate

Click donate.



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Central West NSW

If donating as an individual select individual.

If donating as an organisation select Organisation

Follow the prompts to make your payment.

You will be sent a receipt by the system.